

MINUTES of the McLaren Vale Bowling Club Board of Management

Meeting held 13 August 2018

Meeting opened by President N. Nation at 7:30pm

Present: N. Nation, J. Kelly, P. Cavallaro, P. Guerin, D. Cearns, J. Mathews, M. Boon,

Apologies: L. Carter, G. O'Connell, R. Collinson.

Minutes of previous meeting:

Moved by **J. Kelly** and seconded **P. Cavallaro** that the Minutes of the previous meeting held on 2 July be accepted. All in favour.

Tonight's meeting was scheduled for 6 August, however there was not a quorum present at the meeting, so it was agreed to reschedule it to 13 August.

Business arising from Minutes:

- **Driveway & Carpark**

D. Cearns gave an update on the progress of the driveway and carpark. Key points are as follows:

- Existing concrete covers over stormwater above base level of carpark so will require some alteration to design to get appropriate cover.
- Stormwater pipe through carpark should have a minimum of 600mm cover, very shallow only about 200mm, so will require some additional protection. Council to examine and advise as to what is required.
- Construction period is 10 weeks with 14th September the scheduled completion date.
- Greenhill (Jonathan Marwitz) is the Project Manager and liaises directly with Pridham and only comes to us if there is an issue that requires clarification, changes to design or cost implications resulting from unforeseen additional work.
- Have been issues in achieving required compaction of base due to moisture, especially where the trees were removed.
- We cannot afford any delays in the program.

- **Other Capital Works**

N. Nation gave an update on the progress of the steps and decking. Key points are:

- Steps and installation of louvre wall completed.
- Sides of steps and each side of the decking below floor level to be enclosed using aluminium mesh.
- Decking material due to arrive week commencing 13 August.
- Total cost will be approximately \$36,000.

- **New Members**

Application for full membership received from the following.

- **Tony Carter** transfer from Aldinga
- **Brandon Whiley** transfer from Marion
- **Scott Binns** transfer from Marion
- **Neil Laxton** transfer from McLaren Flat
- **Leigh Brennan** new member through Night Owls

N. Nation moved that all applications be accepted, seconded by **D. Cearns**. Carried.

P. Guerin to make sure Chairman of Selectors is aware of new members and **J. Mathews** to enter detail into our internal list and Spots TG data base when transfer fee has been paid.

- ***Venue Hire/ Social Activities***

Upcoming events for next month are as follows:

- 18 August Ugly Barmaid Fund Raiser
- 25 August Darts Presentation Night
- 1 September Birthday Party
- 7 September "Good Old Days" Concert
- 15 September Bogan Bingo

- ***Clubs SA Liquor and Gaming Inspectors***

D. Cearns now to be done. **C. Cearns** has expressed an interest in doing RSA course, **P. Cavallaro** to follow up.

- **EFTPOS** – Agreed to proceed with implementation of EFTPOS. **M. Boon** to liaise with **J. Kelly** (ANZ Bank) regarding final costs and training. To be implemented as soon as possible so can be used for new season. Moved **M. Boon** and Seconded **D Cearns**, all in favour.
- **New Weather Station** – Has been constructed by **S. Lamb**. Club greatly appreciates his effort.
- **Signs for Bags to be Stored under Seats** – **N. Nation** to install signs on seats on **14 August**.
- **Membership** – **M. Boon** reported that payment of subscriptions is going well. **P. Guerin** to resend email from Bowls SA with invoice for first instalment of Affiliation Fee, due by 1 September. Following the meeting **M. Boon** confirmed the invoice had already been paid by **J. Bates** in his absence.
- **Benchmarking of Clubs Performance** – **P.Guerin** is still waiting for copies from Happy Valley and Hawthorn, while **L. Carter** is waiting for copies from Toorak/Burnside and Christies Beach.
- **Social Activities** – Do not currently have a Social Committee. Agreed we need to have a program of events, particularly for the winter period to keep income flowing. Board to arrange a program of events.
- **Bowls SA By-Laws and Model Club Constitution** –**P. Guerin** and **D. Cearns** to review Club By-Laws and Constitution to ensure they are in line with Bowls SA.
- **Bowls SA Strategic Plan** - **L. Carter** on return from holiday in September to review the Club Strategic Plan for the period 2019-2024. Toilet for C green to be included in plan.
- **Additional Pennant Badges for Div 5 Side** –Will be available at time of Opening Day of GSBA, 16 September 2018.
- **Club Opening Day** – has been scheduled for **12.30pm on Sunday 23 September 2018**. Need to organize invites for "Special Guests" – suggestions are: Claire Lohmeyer, Leon Bignall, Bridgett Toner. **P. Guerin** to send invitations.
- **Opening of GSBA at Victor Harbor on Sunday 16 September at 12.30pm**. In addition to the Champion of Champions attending, **P. Guerin, N. Nation, J. Mathews** and **G. O'Connell** will be attending.

- **Office of Recreation and Sports** – Strategy to have boards of sporting clubs 40:40 male and female and the remainder 20% discretionary. This will be addressed in the **Strategic Plan**.
- **Bowls SA AGM** – to be held at **1.00pm on Monday 17 September** at **Adelaide Bowling Club**. Notices of Motion to be lodged by 18 July and Agenda items by 17 August. **J. Kelly** and **P. Guerin** to attend.
- **Life Membership Nominations of GSBA** – the Board agreed that **J. Cleggett** should receive life membership but a decision on **M. Borlase** should be made by the Ladies Facility.
- **Special General Meeting of GSBA** – to be held at **Willunga on Sunday 9 September** at **2.00pm**. **N. Nation** and **G. O’Connell** to attend.
- **Registration of Players in Sports TG Data Base.** – **P.Guerin** and **J. Mathews** to ensure that all Full/Junior members are registered in Sports TG data base. Must be included to be eligible to play pennants. Similarly, any Night Owl player or Social member can play up to 3 pennant games but must be registered in the data base and the Secretary of GSBA informed in advance of our intention to play a non-Full member. Sports TG data base to be activated no later than **21 September**.
- **Program Books** – to be available on Opening Day of GSBA from Jim Roberts.
- **A. van Dijk Walking Frame** – Has not had her walking frame modified and will be unable to play if it does not conform. It is a cost issue (\$200 to modify). **P. Guerin** to see if there is an opportunity to approach a government organization that maybe able to assist with funding.
- **Dumping of Bowls** – Need to remind players regularly of the Dumping Policy. Clubs will be vigilant, so individuals will need to modify their delivery in association with a Club Coach or consider using an arm. Agreed to treat on a case by case basis and get appropriate person to approach the player concerned to discuss on a personal basis. Maybe need to purchase additional arm to keep in Club.

Reports

- **Treasurer** – **M. Boon** presented the following figures to the meeting.

Administrative A/C	\$9,859.61
Fund Raising A/C	\$5,444.32
On-Line Savings A/C	\$77,353.03
Term Dep 1 A/C	\$150,000
Term Dep 2 A/C	\$125,000
Term Dep 3 A/C	\$100,000 (driveway grant)

Moved M. Boon and **Seconded J. Kelly** that the Treasurer’s Report be accepted. **All in favour**. **J. Bates** also provided a written expenses and profit summary for the Christmas in July Dinner Dance. It was a great success, and everyone had a wonderful night and the Club recognizes the effort of all the organizers and helpers. There was a profit of \$1,676.11 plus the profit from the bar.

- **Member Welfare Group** - No report.
- **Secretary** – **P. Guerin**, nothing further to add to issues covered elsewhere.
- **Ladies Facility Report** – No report, Ladies to have meeting on 14 August
- **Men’s Facility Report** – No Report. Agreed there would be a **Men’s Facility Meeting at 5:30pm, on Wednesday 19 September**. **J. Kelly** to chair and prepare an agenda.

- **Bar - P. Cavallaro** reported that revenue from the bar for July was **\$5,402**, which was on par for July 2017.
- **Kitchen – P. Cavallaro** reported that the kitchen did **233 meals** for July and revenue was **\$2,517**, again similar with the same period last year.
- **Grants** – there are no grant applications outstanding. Agreed that before applying for any further grants and undertaking new projects we need to improve our cash flow situation.
- **Surrounds Maintenance** – No report. No Surrounds Committee in place. It was agreed that this is a major issue and our surrounds are poor compared to all other Clubs. This will become even more critical when the gardens are planted as part of the carpark upgrade. Cannot afford to outlay a considerable amount for plants without proper ongoing maintenance. Need someone to manage who has the drive and commitment to organize work and personnel. Critical we resolve. To be raised again at the Men’s Facility Meeting on 19 September.
- **Social Bowls on Saturday – C. Patterson** has agreed to continue to organize **Wednesday Night Social Bowls** during summer but requires someone else to manage Wednesday afternoon bowls. To be part of agenda for Men’s Facility Meeting.
- **Greens Management – N. Nation** reported that C green is holding up well and continues to be used for social bowls. A & B Greens are being rested. Weed and moss control at this time is an issue. Ditches for C green to be done before start of pennant season.
- **Strategic Plan** – Will be reviewed when **L. Carter** returns from holidays.
- **Workplace Health & Safety** – No report.

Other Business

- **Sponsorship – M. Boon and J. Kelly** to meet on **Monday 20 August at 10:45am** to discuss sponsorship.
- **Bar Prices** – There has been an increase in the wholesale cost of beer and therefore it was recommended by **P. Cavallaro** that bar prices increase accordingly. Recommended changes are as follows:
 - All beer to increase \$0.20 per glass
 - Wine from bottle to increase from \$5.50 to \$6.00 per glass
 - Cask wine and port to increase to \$3.20 per glass
 - Spirits to increase a proportional amount

Moved **P. Cavallaro** and Seconded **N. Nation** that the increases be implemented immediately. All in favour.

- **Approach from McLaren Flat to Play Pennant Games at our Club from 18 November 2018**
 McLaren Flat are going to replace their Santa Anna grass with Tifdwarf. As a result, they have approached us to see if they can play their pennant games at McLaren Vale from 18 November. Only have 2 Saturday teams and about 27 members. Will have one team home and one away each Saturday, so no additional green preparation required by us. McLaren Flat also agreed to follow our arrangement with afternoon tea and all their members will become Social Members at our Club, to be paid by their Club. Moved **D. Cearns** and Seconded **J. Kelly** that we accommodate their request. **P. Guerin** to write to McLaren Flat President **R. Waddell** confirming.

- **By-Laws for Nominating as Selector**

D. Kay the Chairman of Selectors for Saturday Open gender Pennants wrote to the Board recommending that a change be made to By-law 8.1(f) which states that;

“Selectors can only nominate if they have played 50% of games in that or a higher division during the previous Pennant season”. This was discussed, and it was agreed that the By-law to be changed to the following.

8.1(f) Selectors can only nominate for a division where the majority of the games played by the nominee was in that or a higher division during the previous Pennant year. Then add additional clause

8.1(i) In exceptional circumstances, and at the discretion of the Board of Management, nominations for Selector will be considered from members who do not satisfy 8.1(f).

P. Guerin to amend By-laws and let **D. Kay** know the outcome.

- **Greens Preparation - A. Whiley** requested assistance again this season with preparation of greens for pennant games. **C. Wohling, D. Cearns** and **P. Cavallaro** said they would assist as in previous years.
- **Club Hire** – Committee agreed to make Club available at no cost to **Angie Dimock** on **Saturday 13 October from 7:00pm** for a Quiz Night to raise funds for Prostate Cancer. Will require bar.
- **Bowls SA Heat and Inclement Weather Policy** – The revised **Bowls SA Heat and Inclement Weather Policy** was discussed, and it was Moved **P. Guerin** and Seconded **P. Cavallaro** that we adopt the latest Bowls SA Policy for all Club organized events. Pennant Bowls will be conducted in accordance with GSBA Policy. All in favour

Meeting Closed – 10:20pm

Next Meeting - To be held at **7:30pm on Monday 3 September 2018**