

# MINUTES of the McLaren Vale Bowling Club Board of Management

## Meeting held 5 March 2018

Meeting opened by President N. Nation at 7:34pm

**Present:** N. Nation, L. Carter, M. Boon, P. Cavallaro, R. Collinson, J. Mathews, P. Guerin, G. O'Connell. (G. Montgomery has sent a letter of resignation from the Board, to be dealt with later in correspondence).

**Apologies:** Nil

**Minutes of previous meeting:** Moved by **P. Guerin** and seconded **P. Cavallaro** that the Minutes of the previous meeting held on 5 February be accepted, with one minor change to L. Carter's report on driveway and carpark. All in favour.

### **Business arising from Minutes:**

- ***Driveway & Carpark***

L. Carter gave an update on progress with the driveway and carpark. Key points are as follows:

- Continuing saga with Council to get Development Approval, which is delaying the progress with carpark and driveway. There were 23 positive Statements of Representations and 2 that were in favour but objected to one of the two light poles in driveway. A great deal of additional information was provided to Council showing that the lights would have minimal impact on the adjoining properties.
- The two Statements of Representation objecting to the lights requested that they be heard in person. This would further delay approval by at least another month, so to expedite the process it was decided to remove the light pole causing concern. Plans have been amended and forwarded to Council. Hopefully, this will satisfy the two-people objecting and they subsequently withdraw their objection. The design will include allowance for inclusion of driveway lighting in the future.
- Again, to expedite the process for Planning Approval and Building Consent it was decided to separate the project into two discrete work packages, car park sealing, line marking, gardens, artwork, bicycle rack in one package, and treating the lighting component separately.
- Council have requested engineering calculations and drawings for the light poles and footings. This may take a further 2-3 weeks before this can be provided. At this stage this is the only outstanding information required by Council.
- Greenhill to finalize design, prepare tender documentation and call select tenders by the end of March. Lucid also finalizing lighting design for tender.
- Trees to be removed as one of the first things to be done. Will wait until after the pennant finals before we start any work.
- Estimate of total project cost is \$270,000

- **Other Capital Works**

L. Carter gave an update on progress with the steps, decking and balustare between B and C green. Key points as follows:

- Original footings contractor not prepared to go ahead with the footings for the decking and replacement of concrete banks on east and west sides of C green.
  - Have received a quote from another contractor. Footings and retaining wall quote of \$13 000, expected \$8,000, however concrete edges quote was \$9,000, whereas the previous contractor quoted \$15,000. Total project cost estimated to be \$36,000, which is within our budget.
  - Plan to use “Eco-wood” for the decking material as it does not require maintenance.
  - Plan to do western concrete bank on C green at the same time as the footings for the steps and decking to maximize use of excavator while on-site
  - Board recognized the great effort of L. Carter in progressing these capital works and thanked him for his tireless work.
- **New Members**  
Applications for Social Membership received from **Ben Fidock**. Moved by **P. Guerin** and seconded by **P. Cavallaro** that the applications for membership be accepted. **All in favour**.
  - **Venue Hire/ Social Activities**  
**P. Guerin** reported that the only venue hire for March was for **31 March, Wedding Reception including bowls** – Matt/Michaela Kennedy. Lunch and afternoon reception. Also require access from 9:00am Good Friday to start setting up.
  - **Purchase of Trolley for Oven**  
**P. Cavallaro** to purchase a trolley for the oven – action is ongoing.
  - **New Photo Copier**  
Need to install cabling from PC in Treasurers Office to printer.  
**M. Boon** to check to see if specific functions can be password protected, if so, agreed that colour copying and A3 copying be protected, using a password - action is ongoing.
  - **Thursday Pennant - Process of Appointing Selectors**  
It was agreed at the previous meeting that changes to Section 8.1(b) and Section 8.2(a) of the Club By-Laws be made. **P. Guerin** to make the necessary changes.
  - **Clubs SA Liquor and Gaming Inspectors**  
**M. Boon** reported that the appropriate documentation had been completed and forwarded for Jane Mathews and Gae O’Connell to undergo Police Checks, still awaiting response and approval.
  - **AGM** - Meeting to be held **23 April 2018**. **P. Guerin** to make sure notice of AGM is sent to members along with Agenda and Minutes of previous AGM. Notice to also go in Club room.

- **EFTPOS – M. Boon** reported that he had discussions with ANZ Bank Merchant Services and SA Cash Registers about the introduction of EFTPOS. Existing cash register cannot be linked directly to EFTPOS. Would be a 2-stage process. Would be \$5,000 for integrated system linked directly to EFTPOS. Discussion by Board as to the benefits and cost of introducing EFTPOS. Was decided to defer a decision until August 2018 on M. Boon's return from holiday. ANZ Bank will honour current financial agreement for introduction of EFTPOS until later in the year.
- **Approach from Alma Darts Club to Join McLaren Vale** – P. Guerin read letter from R. Clennett seeking approval from the Board for the 2 darts teams operating out of the Alma Hotel at Willunga to join our Club. As the Alma Hotel is a major sponsor and Jason McCauley the Licensee a "good friend" of our Club it was agreed that **P. Cavallaro** would meet with Jason and a decision made following this discussion.

*(Post Meeting – following a discussion between three of our Board Members and Jason McCauley all members of the Committee were contacted, and it was the Board's decision to **not** accept the request for the Alma Darts Teams to relocate to our Club. Reply sent to R. Clennett relating this decision. Does not preclude individuals from the Alma Darts Club joining at McLaren Vale)*

- **Annual Darts Bowls Memorial Trophy – M. Boon** arranging with R. Clennet. The bowls leg of the competition will be held on **21 April** with 28 representatives each from bowls and darts to participate. Club to do catering and run a raffle. Return darts competition tentatively scheduled for July 2018.
- **Magnetic Score Board Signs** – Have purchased additional "Visitor" magnetic score board signs with a spare set in Secretary's Office.
- **New Weather Station** – Plans forwarded to **S. Lamb** to make a new weather station. In progress.
- **Cleaning of Glass Panel of Oven** – has been completed by P. Cavallaro.
- **Green Fees Box** – was agreed that a \$5.00 green fee was applicable for social bowlers who regularly use greens for practice. Existing key safe on the southern wall of the Club to be modified and used as Green Fee box.  
Also discussed and agreed on a **Greens Access Membership**, which allows unlimited access for practice on our greens by members of other Clubs or non-members who wish to use the greens regularly and pay an annual subscription rather than a \$5.00 green fee for each use. **Greens Access Membership to be set at \$80.00.**
- **Notice of Motion AGM of GSBA** – Discussed and agreed that a NoM be put for consideration as follows: **For Saturday Open Gender Competition the Semi Finals (Qualifying and Elimination Games) be held on Saturday and the Preliminary Final the following day (Sunday) with the Grand Final on the Saturday of the following weekend.** This reduces the season by one week.

- **Correspondence In:**
  - **Update on activities from President of Bowls SA** – Issues of interest read at the meeting were Bowls SA Strategic Plan 2018-2022, Mental Health and role of Bowls Clubs, Senior Super Series (Alexandrina) is full, Elite Competitions being reviewed by Bowls SA including timing of Country Carnival.
  - **Request from DPTI for update on progress with driveway and carpark** – provided by **P. Guerin**
  - **Bowls SA** - Jess Hargreaves, to write an article on what we propose to use the ANZ Bank Commission for. Discussed and agreed on CPR course, four sets of Jack Attack Bowls and seats and umbrellas adjacent A green. **P. Guerin** to correspond with Bowls SA.
  - **Bowls SA Heat and Inclement Weather Policy** – agreed to wait to see if GSBA adopt. Pennant bowls controlled by GSBA Conditions of Play. Could only adopt for Club tournaments.
  - **Night Owls Registration Fee** - have paid \$10 fee per Night Owl Bowler to Bowls SA.
  - **Letter of Resignation G. Montgomery** – has resigned from Board/Organizing Social Bowls/Surrounds Maintenance. Need to get members to take on roles. **C. Patterson** and **R. Collinson** to continue to organize Wednesday Social Bowls. **N. Hoffman** has agreed to manage surrounds maintenance. Will also raise at Men’s Facility Meeting to see if others can assist with surrounds. **N. Nation** to write letter of thanks to G. Montgomery.

## Reports

- **Treasurer – M. Boon** presented the following figures to the meeting.

<b>Administrative A/C</b>	<b>\$9,452.75</b>
<b>Fund Raising A/C</b>	<b>\$7,432.00</b>
<b>On-Line Savings A/C</b>	<b>\$59,455.58</b>
<b>Term Dep 1 A/C</b>	<b>\$150,000</b>
<b>Term Dep 2 A/C</b>	<b>\$160,780.36</b>
<b>Term Dep 3 A/C</b>	<b>\$125,000 (driveway grant)</b>

**Moved M. Boon** and **Seconded P. Cavallaro** that the Treasurer’s Report be accepted. **All in favour.**

### **Member Welfare Group**

- **M. Boon** reported that he had received material from Beyond Blue and has it on display in Club. Will arrange for a representative from Beyond Blue, or similar organization, to give a presentation which will be open to the public.
  - Next meeting of Welfare Group to be 23 April 2018.
- **Secretary – P. Guerin**, nothing further to add to issues covered elsewhere.
  - **Ladies Facility Report**
    - **G. O’Connell** reported that the Jenny Sharpe Day was a great success with 30 teams. **M. Boon** said the profit for the day was of the order of \$1,900.
    - **Moira Wohling and Catherine Cearns** the Ladies Pairs Champions have reached the final of the GSBA Champion of Champions.

- Nomination Forms for 2018/19 selectors to be circulated at next Ladies Facility Meeting
  - Ladies Facility AGM to be held 3 April 2018.
  - Will have nominations for Chairperson of Selectors for Thursday Ladies Pennant to Secretary 14 days prior to AGM.
- **Men's Facility Report**  
No report, next meeting scheduled for **Tuesday 13 March 2018**.
- **Bar - P. Cavallaro** reported that Bar revenue for **February 2018** was **\$21,711.80** which is the best bar income recorded for February and up approximately \$6,000 on the corresponding month last year. Revenue from bar continues to be the main source of Club income and is going very well.
  - **Kitchen – P. Cavallaro** reported that the kitchen did **213** Friday Night meals for February 2018 with monthly revenue of **\$2,871**. This is on par with the corresponding period for the past 2 years.
- **Grants**  
No outstanding grants or applications at present.
- **Social Bowls – R. Collinson** reported that there were 36 participants the previous Wednesday for social bowls. He and **C. Patterson** will continue to organize Wednesday afternoon social bowls in the absence of G. Montgomery.
  - **Surrounds Maintenance –** No report. **N Hoffman** has agreed to take on role. Will need other volunteers to assist. To be discussed at next Men's Facility Meeting on 13 March.
- **Greens Management- N. Nation** provided the following information:
    - A and B green going very well with a lot of very positive feedback from visiting teams. C green holding in there.
    - After Old Bowls Day will only use C green for a couple of months
    - **A. Whiley** to be responsible for the replacement of C green. Will provide a quote for total cost, turn key solution for change over to tiffdwarf.
    - Moved **N. Nation** and Seconded **L. Carter** that we defer the replacement of C green until November/December 2019. **All in favour**.
- **Strategic Plan**
    - No changes, work program already covered previously as part of "Other Capital Works".
    - **A. Tonkin** to be engaged to do footings for decking and east and western concrete banks of C green.
- **Workplace Health and Safety**
    - Safety issue with broken section of concrete bank/edging on south side of C green near shed (water dispenser/mats). **L. Carter** and **N. Nation** to address.
    - **M. Boon** reported that the next OH&S audit will be of Greenkeepers shed.

- ***Other Business***

- Presentation Night for Club tournaments to be organized by **Ladies Facility**. Suggested **Friday 6 April** following Friday Night dinner.
- J. Mathews asked about the noise from the cool room compressor and if something could be done to minimize. Louvres have been removed to assist with ventilation as compressor had overheated during hot weather. Will look at ways of improving ventilation and reinstatement of the louvres facing B green.

**Meeting Closed – 10:00pm**

**Next Meeting - To be held at 7:30pm on Monday 9 April**